

Privacy Policy

Bishop Cotton Women's Christian College (BCWCC)

Affiliated under Bengaluru City University

Managed by:

The Church of South India Trust Association (CSI TA) Karnataka Central Diocese (KCD)

Introduction

Bishop Cotton Women's Christian College (BCWCC) is committed to protecting the privacy and security of the personal information provided by students, applicants, and other users of the college website (www.bcwcc.edu.in) and its online services. This Privacy Policy outlines how BCWCC collects, uses, stores, and protects your information. By using the college website and its services, you consent to the practices described in this policy.

1. Information Collection

BCWCC may collect the following types of personal information:

- **Personal Details:** Name, date of birth, gender, contact information (email address, phone number, and residential address), and identification details.
- **Academic Information:** Educational qualifications, course preferences, and admission related details.
- **Payment Information:** Bank account details, credit/debit card information, and transaction records for fee payments.
- **Technical Data:** IP address, browser type, device information, and usage data collected through cookies and similar technologies.

2. Use of Information

The information collected by BCWCC is used for the following purposes:

- To process admissions, enrollments, and fee payments.
- To communicate with students and applicants regarding academic programs, updates, and institutional notifications.
- To maintain academic records and provide support services.
- To improve the functionality and user experience of the college website and online services.
- To comply with legal and regulatory requirements.

3. Data Sharing and Disclosure

BCWCC does not sell, trade, or rent your personal information to third parties. However, your information may be shared under the following circumstances:

- With authorized college staff and faculty for academic and administrative purposes.
- With third party service providers (e.g., Payment Gateway providers) to facilitate fee payments and other online services.
- With government or regulatory authorities as required by law or to comply with legal processes.
- In case of mergers, acquisitions, or other institutional changes, where student data may be transferred as part of the transition.

4. Data Security

BCWCC employs industry standard security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. These measures include:

- Secure servers and encryption protocols for online transactions.
- Regular security audits and updates to the college's IT infrastructure.
- Restricted access to personal information, limited to authorized personnel only.

5. Retention of Information

BCWCC retains your personal information for as long as necessary to fulfill the purposes outlined in this policy or as required by law. Once the information is no longer needed, it will be securely deleted or anonymized.

6. Cookies and Tracking Technologies

The BCWCC website may use cookies and similar technologies to enhance user experience and collect usage data. Cookies are small files stored on your device that help the website recognize you and remember your preferences. You can disable cookies through your browser settings, but this may affect the functionality of the website.

7. Your Rights

As a user, you have the following rights regarding your personal information:

- **Access:** You can request a copy of the personal information held by BCWCC.
- **Correction:** You can request corrections to any inaccurate or incomplete information.
- **Deletion:** You can request the deletion of your personal information, subject to legal and institutional requirements.
- **Opt Out:** You can opt out of receiving promotional communications from the college.

To exercise these rights, please contact the college's administrative office.

8. Third Party Links

The BCWCC website may contain links to thirdparty websites or services. This Privacy Policy does not apply to such third-party sites, and BCWCC is not responsible for their privacy practices. Users are advised to review the privacy policies of third-party websites before providing any personal information.

9. Changes to the Privacy Policy

BCWCC reserves the right to update or modify this Privacy Policy at any time. Any changes will be effective immediately upon being published on the college website. Users are encouraged to review this policy periodically to stay informed about how their information is being protected.

10. Contact Information

For any questions, concerns, or requests related to this Privacy Policy or the handling of your personal information, please contact:

Bishop Cotton Women's Christian College

Affiliated under Bangalore City University

Phone: +91 80 2221 2933

PUC - Mobile. No : 9611292041 , email-Id : enquiry.puc@bcwcc.edu.in

Degree - Mobile. No : 8971110955, 9611562041 , email-Id : enquiry.ug@bcwcc.edu.in

Address: No 19, 3rd Cross, CSI Compound, Mission Road, Bangalore – 560027.

Acknowledgment

By using the BCWCC website and its online services, you acknowledge that you have read, understood, and agreed to the terms of this Privacy Policy. If you do not agree with any part of this policy, please refrain from using the website and its services.

Note: This Privacy Policy is subject to change at the discretion of BCWCC. Users are advised to review this policy regularly for updates.

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